



**Minutes (Annual General Meeting)
Thursday, 30 July 2015**

1. Welcome

Sonya Logan (Chair) welcomed everyone to the meeting.
An annual report was distributed containing Chair's report, Progress towards strategic goals, Grants received, treasurer's report and reviewed financial statements.

Present: Board members- Emily Greenberg, Graham Evans, Sonya Logan, Ritchie Wards, Tamara Buckland
Others – Dick Smith, Jocelyn Konig, Dee Lukey, Colin Olds, Carry Thomas, Natalie Wyatt, Philip Simkins, Mary Mason, Ian Simons, Neil Rait, Jenny Whyte, Karen Shaw

2. Apologies

Peter McNeur and Wendel Richardson (WaiREAP) noted that they admire the work the Centre is doing and the strides it continues to make in helping to make Featherston a great place to live.

Marcus Harvey, Solitaire Robertson, Rupert Watson, Julie Riddell, Dean Davies, May Brown, Kim Bellham, Penny Griffin, Viv Napier, Reanne Tawharu, Brenden Saayman, Barbara and Brian Love

3. Confirmation of minutes of last AGM 24.07.14

Moved Ritchie/Colin - Approved

4. Treasurers report

Graham spoke to the financial statement and noted that the accounts had been reviewed by Janet Meehan. He noted that the accounts had been moved to the software programme XERO and that has been the making of transparent accountability, given that all board members could log on and review the full accounts at any time.

Graham noted the FCC is carrying a reserve of \$33k. The centre had good income from rentals over the past year. The rent from Kingdom Hall was appreciated but now that has ended as their new hall is completed. Income from WINZ is still worth ½ of our income, however since the shooting at Ashburton, WINZ has not been physically present at the centre. The reserve is needed, in part to cover the likely loss of WINZ rental and the loss from Kingdom Hall.

Question: what is WINZ's intentions?

Answer: we don't know as they have not been providing any answers.

General discussion about the need to have WINZ in Featherston.

Graham also noted we had an audit fee of \$1500 in order to apply to Lotteries for a 3-yr grant of over \$50k. This grant would have provided security for the manager's employment contract. Nonetheless Lotteries approved only 1-yr of funding.

Big expenses included \$3k for boiler maintenance. Additional expense for wages for cleaner who also opens up the building and turns on the heat.

The building is now up to code and we are looking to make it even more pleasant. Looking forward to upgrading garage for the Toy Library. Mens Shed has provided some voluntary labour.

Question: Was financial audit a constitution requirement?

Answer: no. That was required for application to Lotteries of greater than \$50k.

Motion to approve treasurer's report - Tamara/Ritchie – Approved.

7. Chair's report

Sonya thanked the centre managers, cleaning staff, funders, tenants and many volunteers. She listed some of the successes over the last year, including:

- New constitution

- Being fiscally responsible

- Improved building

- Attracting new service providers

Sonya also noted this is her last AGM as board chair although she will remain on the board.

Motion to approve report – Graham/Colin - Approved

8. New Constitution

Copies of the new constitution (approved at a special meeting on 17.07.15) and summary of changes were distributed.

Emily noted that the new constitution has resulted in changes to this AGM, specifically that Board members are no longer elected at the AGM, but are vetted and appointed by the board in accordance with a new policy.

Question: Explanation requested about section 6.6 which grants WaiREAP to appoint a new board if the entire board is empty

Discussion on this matter was robust. Noted that this was an emergency clause and is not likely to occur. Also noted that if people preferred a different delegated body to have this ability, the constitution could be changed through the same process that allowed the new constitution to be approved.

9. Close of meeting

8:15 pm